

EEO INFORMATION REQUEST LETTER

Social Security Number: _____

It is necessary that you answer the questions below HOWEVER it is NOT a condition of employment. Failure to respond will not subject you to adverse treatment. It is the policy of Saunders Staffing, Inc. to offer equal opportunities for employment to all applicants and employees and avoid discrimination of any kind. This information will be used by us to comply with Federal and State regulations pertaining to Equal Employment Opportunity and assist us with regard to compiling data.

Sex: _____ Female
_____ Male

Date of Birth ____ / ____ / ____

Race/Color or National Origin:

- _____ White
- _____ Black or African American
- _____ Hispanic or Latino
- _____ Native Hawaiian or Pacific Islander
- _____ Asian
- _____ American Indian or Alaskan Native
- _____ Two or more races

I certify that the statements I have made on this form are true and correct and without material omission.

Employee Name: _____
Please Print

Employee Signature: _____ Date: _____

This form is kept strictly confidential and will not be disclosed to anyone.

