

## EMPLOYEE HANDBOOK ACKNOWLEDGEMENT

I acknowledge the receipt of the Saunders Staffing, Inc. Handbook. I understand that this Employee Handbook is intended to provide information regarding Saunders Staffing, Inc.'s employment practices and policies and that this Handbook and the practices and policies it contains are subject to change at any time, with or without notice at Saunders Staffing, Inc.'s sole and absolute discretion. This Handbook does not constitute a contract or obligation on the part of Saunders Staffing, Inc. and does not guarantee any employment for any specific duration.

I also acknowledge that the employment relationship between Saunders Staffing, Inc. and me is EMPLOYMENT-AT-WILL, so that both, Saunders Staffing, Inc. and I remain free to choose to end our work relationship at any time, for any reason, with or without notice. No supervisor, manager, employee or other representative of Saunders Staffing, Inc., other than the President, has the authority to make any promise or commitment contrary to the foregoing, or to enter into any agreement with me for employment for any specified duration. Any such agreement entered into by the President of Saunders Staffing, Inc. must be in writing.

I have read and understand the above statements and I understand that it is my responsibility to read and comply with the policies contained in this Handbook or any revisions made to it. Not following this Handbook is grounds for dismissal or disciplinary action.

---

Employee SignatureDate

---

Employee Name (Please Print)

---

Employee Social Security Number

---

Witness

